

SARATOGA GAMING AND RACEWAY FOUNDATION, INC.  
BOARD OF DIRECTORS

MINUTES

FEBRUARY 19, 2009 at 3:30 P.M.

**PRESENT AT MEETING:** Chairperson Matthew Veitch, Supervisor-Saratoga Springs; Vice Chairperson Scott T. Johnson, Mayor-Saratoga Springs; Treasurer George “Skip” Carlson, Saratoga Gaming and Raceway and Secretary Arthur J. Johnson, Chairman-Saratoga County Board of Supervisors

**ABSENT FROM MEETING:** Director George Karam, Saratoga Harness Horsepersons Association, Inc. and Mark M. Rider, Saratoga County Attorney-Counsel to the Board

Mr. Veitch called the meeting to order.

On a motion made by Mr. Carlson, 2<sup>nd</sup> by Mayor Johnson the minutes of the December 11, 2008 meeting were approved unanimously.

**ELECTION OF 2009 OFFICERS**

Mayor Johnson made a motion, 2<sup>nd</sup> by Mr. Carlson to elect officers as follows:

Matthew E. Veitch as Chairperson  
Mayor Scott T. Johnson as Vice-Chairperson  
George “Skip” Carlson as Treasurer  
Arthur J. Johnson as Secretary

**BILL PAYMENTS**

Mr. Veitch turned over the following documents to Mr. Carlson:

A bill from Alexander W. Cruden & Co. for \$633.00  
The last two bank statements from Adirondack Trust Company  
Two bills from Spa.Net - one for \$35 and one for \$80.

Mr. Carlson stated that we will need to update the website with the new officers and dates.

Mr. Veitch stated that our charities registration form was returned from the Attorney General’s Office. Mr. Carlson said that he would have his auditors take a look at the form. Mr. Carlson said that we need to file for 501C3 status. Mr. Johnson said that he would speak with the County Attorney’s Office regarding the 501C3 status.

Mr. Veitch handed out a form from Alexander Cruden's office regarding IRS reporting requirements. Mr. Carlson said that he thinks that we will need a Conflict of Interest Policy.

## **2009 STRATEGIC PLANNING**

Mayor Johnson suggested that we send out a letter to all the not-for-profit organizations to let them know what our organization is all about and what the deadlines would be.

Mr. Carlson suggested that we send out a letter in June or July to the grant recipients asking them for a recap of how their organization spent the grant.

Mr. Veitch set the dates for the application process as follows:

- Application process opens September 8
- Applications are due October 20
- Decision will be made by November 5
- Award presentation will be on November 17

Mr. Carlson said he will speak to the Saratoga Harness Horsepersons Association, Inc. regarding a donation.

Mr. Veitch stated that he will contact Spa.Net to make changes to our website.

Mr. Carlson said he would send out a Press Release in July or August. Mr. Veitch stated that he will be sending out a Press Release now saying that we have new officers for the year.

Mayor Johnson asked who people should contact if they have any questions, Mr. Veitch stated that they can go on the website or call the Board of Supervisor's Office.

Mr. Veitch listed the following correspondence received from last year's award winners thanking the foundation:

Saratoga Reads

Saratoga Center for the Family

Empire State College sent two letters. Mr. Scott Johnson added the Empire State College was very appreciative.

Children's Museum

Shelters of Saratoga sent us a thank you note and statement of how money was used

Mr. Veitch's note to George Karam's of the Harness Horseperson's Association thanking them for their \$5,000 donation.

Franklin Community Center

Prevention Counsel (Sponsor-a-Scholar)

Saratoga Bridges

Mr. Johnson asked if we heard back from all of the recipients regarding how they spent their grant money. Mr. Veitch said that we haven't heard from everyone yet, but we will be contacting these organizations for this information.

### **LETTERHEAD DESIGN PRESENTATION**

Mr. Veitch passed out the letterhead that he designed. A discussion followed as to different ideas for the letterhead.

Mr. Veitch asked if there was any other business.

Mr. Johnson said he would ask the County Attorney if he had any staff that could go over the 501C3 form.

Mr. Johnson asked if anyone was going to be working on the questionnaire from Alexander Cruden's Office? Mr. Carlson said that he would work on the questionnaire.

Mr. Carlson said that he will work with Mayor Johnson on the Conflict of Interest Policy.

On a motion made by Mayor Johnson, seconded by Mr. Johnson the meeting was adjourned.

**NEXT MEETING SCHEDULED FOR APRIL 23<sup>rd</sup> at 3:30**